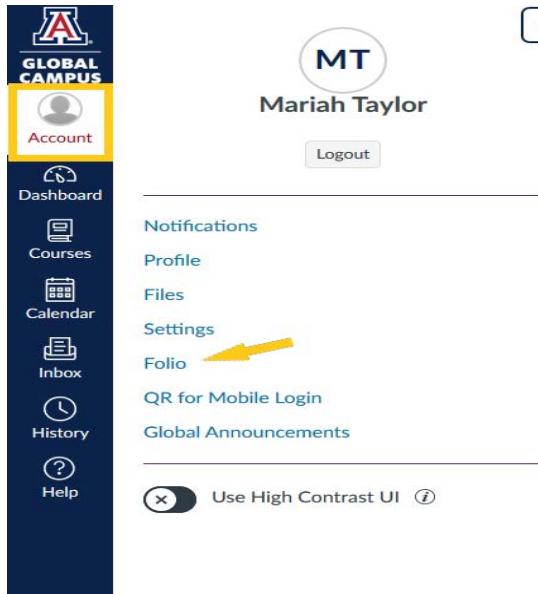


Getting a Link to a Project in Folio

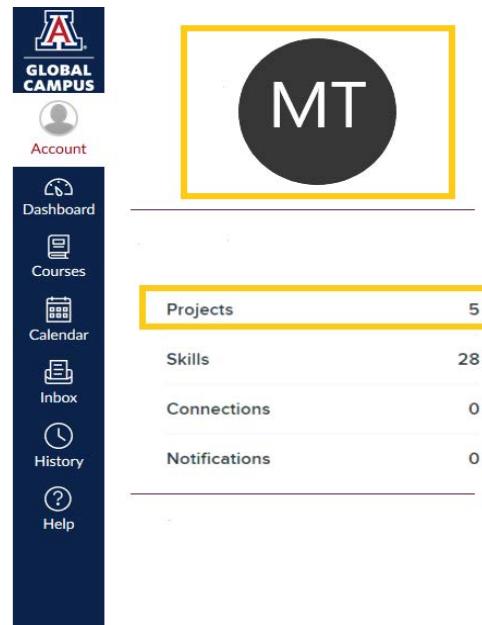
Need to share a project within your Folio account with your instructor or classmates? Follow these instructions:

1. Click on the "Account" link in the global navigation of this course and select "Folio."



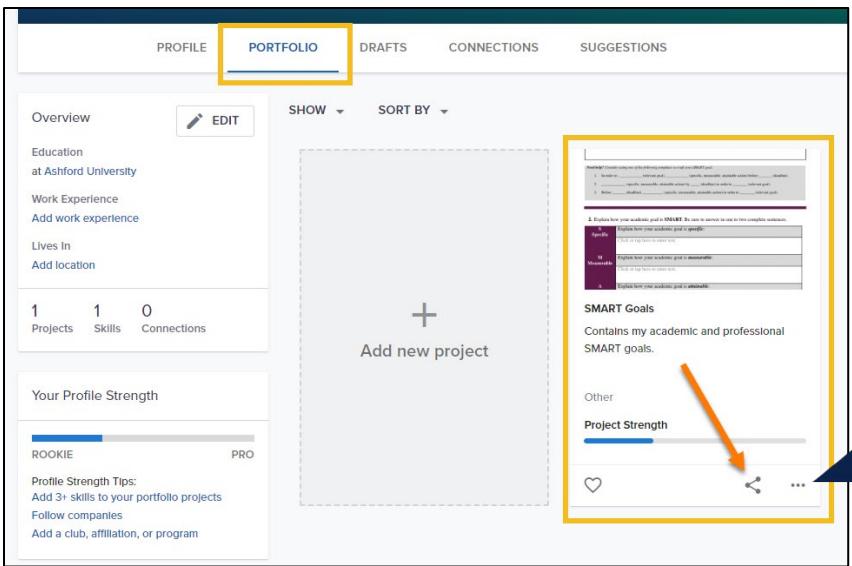
The screenshot shows the Folio account page. On the left, a sidebar menu includes 'Account' (highlighted with a yellow box and an arrow), 'Dashboard', 'Courses', 'Calendar', 'Inbox', 'History', and 'Help'. The main content area shows a profile picture of 'MT' (Mariah Taylor) and a 'Logout' button. Below the profile are links for 'Notifications', 'Profile', 'Files', 'Settings' (highlighted with a yellow arrow), 'Folio', 'QR for Mobile Login', and 'Global Announcements'. At the bottom, there are 'Use High Contrast UI' and 'Help' buttons.

2. Click on your Profile Picture or on "Projects."



The screenshot shows the Folio profile page. The sidebar menu is identical to the previous screenshot. The main content area shows a profile picture of 'MT' and a summary of account metrics: 'Projects' (5), 'Skills' (28), 'Connections' (0), and 'Notifications' (0). The 'Projects' tab is highlighted with a yellow box.

3. This should open your Folio profile. From there, find your project (within the "Portfolio" tab), and click on the share icon.

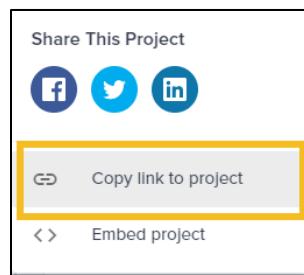


Reminder: Set to Public Visibility

Make sure that you set your project's visibility to **“Public”** before sharing a link to it!

To do this, click on the “...”, select “edit,” click on the gear icon on the top of the page, and make sure it is set to “Public.”

4. Select “Copy link to project.”



5. You now have the link to your project copied to your clipboard. You can now copy and paste the link where you need to.